



**Hanover Township Board of Trustees
June 8, 2022 Meeting Minutes**

2023 Tax Budget Hearing: Mr. Miler moved to open a public hearing on the proposed 2023 Tax Budget which was seconded by Mr. Buddo. Upon roll call, all three Trustees voted yes. Mr. Miller then called the Tax Budget Hearing to order at 5:45PM with Trustees Buddo and Johnson present as well as Fiscal Officer Sullivan and Township Administrator Henry. Mr. Sullivan presented the 2023 Tax with explanations and Mr. Henry provided explanations as well. Proposed Resolution No. 30-22 was reviewed. It was noted the Final Appropriations approved in the first quarter of the new year is the document that authorizes and provides for Township Operations. Mr. Miller moved to close the Hearing which was seconded by Mr. Buddo. Upon a roll call vote, all three Trustees voted yes.

Call to Order Regular Board Meeting: Board President Larry Miller called the regular meeting to order at 6:00 PM. Mr. Miller led the opening ceremonies and gave the opening invocation.

Roll Call: Fiscal Officer Greg Sullivan took a roll call with Messer's Johnson, Buddo, and Miller present. Other officials present: Bruce E. Henry, Township Administrator; Fire Chief Phil Clark; Road Superintendent Scot Gardner and BCSO Deputy Tanner.

Approval of Meeting Minutes: Motion made by Mr. Buddo, seconded by Mr. Johnson, to approve the May 11, 2022 Regular Meeting minutes and approve warrants for release/distribution as well as approval of reports. Upon roll call, all three Trustees voted yes to approve all.

Guest Presentation: None

Citizen Participation: TJ Carter of 2452 Queen Mary Drive Hamilton, Ohio 45013 discussed a drainage issue was experiencing from runoff from above his property. He asked for help from the County Engineer's Office and was told to hire a professional engineer to prepare drawings to present to the Engineer's Office. Mr. Carter indicated there measures he could take to protect his property but in so doing there may impacts upon his neighbors. He did not know where to turn or what to do next. Board members asked various questions of Mr. Carter. The Board indicated that the Township had no jurisdiction over private property drainage issues. The Board asked Mr. Henry to contact the County Engineer's Office to see if any assistance can be rendered.

Administration Reports

Law Enforcement: Deputy Tanner gave the following report for the month of May 2022:

Butler County Sheriff's Office
District #6
Hanover Township Contract Cars
Monthly Report for May 2022

<u>Activity Area</u>	<u>Month Totals*</u>	<u>YTD</u>
• Dispatched Calls: 235		913
• Felony Reports: 04		07
• Misdemeanor Reports: 12		58
• Non-Injury Crash: 06		26
• Injury Crash: 05		15
Total Reports: 16.....		95
• Assists/Back Up: 12		50
• Felony Arrests: 01		02
• Misdemeanor Arrests: 02		14
• OMVI Arrests: 00		00
Total Arrests: 03		16
• Traffic Stops: 14		51
• Moving Citations: 09		39
• Warning Citations: 05		18
• Civil Papers Served: 0		00
• Business Alarms: 2		06
• Residential Alarms: 7		16
• Special Details: 06		29
• COPS Times: 2,400 (<i>Min.</i>)		34,800 Min
• Vacation Checks: 03		24

Deputy Mayer's stats are not included as he was still on injury leave. Other deputies are filling for the Hanover Township contract slot. Reporting for Deputy Tanner. Prepared by BEH.

Fire/EMS: Chief Clark presented the following written report for the month of May 2022:

Hanover Township Fire Department
Monthly Report for May 2022- Phil Clark Fire Chief
(Presented in June 2022)

Run and detail activity for the Fire and EMS operations are reflected in the following numbers:

	<u>Month</u>	<u>YTD</u>
• Emergency Medical Operations/Squad Runs:	61	333
• Motor Vehicle Accidents:	13	40
• Fire Runs:	13	61
• Fire Inspections:	00	03
• Knox Box Details	00	00
• Other	00	00
• Total for the month:	87 Runs/Operations (Fire/EMS Runs)	

Total Year 2022: 346 Runs/Operations

(May 2021: 90 Runs/Operations)

Total for 2021	1075	
Total for 2020	870	
Total for 2019	879	
Total for 2018	777	
Total for 2017	689	
Total for 2016	705	
Total for 2015	733	
Total for 2014	809	<i>5 year average (2017-2021): 858</i>
Total for 2013	750	<i>Run Increase Since 2007: 358</i>
Total for 2012	693	
Total for 2011	719	
Total for 2010	748	
Total for 2009	676	
Total for 2008:	669	
Total for 2007	717	

Road/Cemetery: Mr. Gardner presented the following report for the month of May 2022

**SUPERINTENDENT'S REPORTS
(June 8, 2022)**

Millville Cemetery Operations Report May 1 through May 31, 2022

0 Grave sold to Township residents (@ \$900)-----	0.00
3 Graves sold to nonresidents (@ \$1200)-----	3,600.00
0 Old resident graves-----	0.00
9 Full Interments-----	10,800.00
0 Baby interments-----	0.00
1 Cremations-----	600.00
Foundation and Marker installation fees-----	6,084.00
Grave Transfer-----	0.00
Donations-----	0.00
Total: -----	\$21,084.00

Other Cemetery activities:

1. fixed graves
2. cleaned office and garage
3. pick up and removed flowers from stones
4. picked up and set five blown over headstones
5. cut grass four times and weed eat four times
6. removed dead tree out of h section
7. trimmed bushes out front
8. built, set and poured 17 foundations
9. set three veteran markers
10. set out flags for Memorial Day holiday

**Road, Streets and Park
(Scot Gardner)**

1. Performed a road check on May 19 after storms – cut up a fallen tree across Four Mile and plowed gravel off multiple roads.
2. Picked up a dryer on Vizedom Road.
3. Called in to cut up a tree that fell across Washburn.
4. Replaced a mailbox post on Shank Road.
5. Replaced 18 deck boards at the Gazebo.
6. Cleaned up the Veterans Memorial and planted flowers around the flagpole.
7. Picked up a sectional sofa off 177.
8. Cold patched a driveway apron on Brunner Road.
9. Worked on a failing culvert on Wencella Drive.
10. Worked on exterminating carpenter bees at the Gazebo.
11. Well underway on the first round of roadside mowing.
12. Worked on equipment.
13. As a result of heavy rains, continued plowing gravel off roads.
14. Mowed grass on Township properties 7 times.
15. Performed truck, park, and stormwater inspections.

Administrator’s Report (Financials and Personnel Issues)

Mr. Henry presented the following report to the Board:

Administrator **May** Summary Report
(June, 2022)

- **2022 Road Program**(Gene Ave): Worked with the Butler County Engineer's office to follow up on road program bid price increases and reported the Township's position.

Informed on May 11, 2022 the Gene Avenue project would be held until 2023 and the cost more than doubled.

- **Insurance Matters:** Worked on property and liability insurance documents to be filed first part of June. Also worked on documents related to Health Care coverages.
- **Newsletter:** Presented final proof to the Board May 11th and then submitted proof for publication and mailing. Newsletter went out to residents prior to the Memorial Holiday weekend.
- **American Relief Fund Act:** Ongoing: Still awaiting word from the County regarding Township's request for County ARF funds.
- **Fiscal Operations- Ongoing:** Continued monthly analysis of the financial condition of the Township and working in planning of projects identified by the Board for possible implementation.
- **Board, Financial Reports and Payroll Reports (ongoing):** Obtained data from the Fiscal Officer and prepared Township funds analysis for the monthly Board meeting. Prepared Trustee packets and reports.
- **Covid-19 Issues: Ongoing-** Continued to monitor Board of Health positions regarding COVID and its variants to determine if any adjustments are needed in Township operations. Township is still limiting room rental capacity to 80. Disinfectants and room air purifiers are still being used.
- **Building and Zoning:** Working on a list of properties for field review with Jim Fox of the County Zoning Department. Scheduled joint field review with Jim Fox for the Week of June 1st.
- **Community Development Grants:** No word received yet from the County on the three CD grant projects submitted. Starting to look into alternatives for moving ahead.
- **Personnel Issues:** Prepared background checks, hiring processing and tentative appointment of applicants to the Fire Department and rehire of a seasonal worker for the Cemetery.
- **Drainage Concerns:** Fielded numerous questions regarding yard drainage issues and catch basin concerns.
- **Park and Cemetery Regulations:** In consultation with the County Prosecutor's Office, prepared amendments for each addressing public safety and property concerns. Approved by the Board on May 11, 2022.
- **Kids Fest and Park Committee:** Held meetings with the Park Committee to plan Kids Fest activities for June 25, 2022. Worked on sponsorships as well.
- **Catch Basin Repairs: No Progress.** Still working on how to bid out the work needed for the failing catch basins. Road crew has been making some repairs. Scheduling a partial list

for the 2021-2022 construction season. (**Placed on hold due to economic issues COVID-19 related**)

- **Wencella Drive Drainage Issues: Ongoing/No change-** The problem exists outside the right of way. (Still trying to figure out how to deal with the private property and R/W issues and financing- **still pending- no change.**

Personnel Actions and Other Items of Note

Personnel actions and appointment of new personnel underway for June 2022:

Fire Department/ Hire Subject to Conditions

Daniel J. Curtis 3877 Stillwell Road Hamilton, Ohio 45013 to work part time on station for \$18.00 per hour as an FF/EMT-P and call in status as an EMT- P at \$18.00 per hour subject to final review of qualifications and subject to the successful completion of the background check/physical and approval by the Township Administrator.

Lauren A. Gracy 5448 Yosemite Drive Fairfield, Ohio 45014 to work part time on station or call in as a FF/EMT- B rate to be determined, subject to final review of qualifications and subject to the successful completion of the background check/physical and approval by the Township Administrator.

Cemetery

Rehired Michael/Scotty O'Neill as a seasonal worker for the Cemetery at \$9.30 per hour. (Third Season)

Fiscal Year 2019

Jan-	Cash Balance: \$1,285,186.49
Feb-	Cash Balance: \$1,284,662.00
Mar-	Cash Balance: \$1,282,053.24
Apr-	Cash Balance: \$1,876,385.79
May-	Cash Balance: \$1,863,302.50
June-	Cash Balance: \$1,689,602.11
July-	Cash Balance: \$1,627,758.24
Aug-	Cash Balance: \$1,641,391.20
Sept-	Cash Balance: \$2,153,934.83
Oct-	Cash Balance: \$1,962,350.93
Nov-	Cash Balance: \$1,861,470.50
Dec-	Cash Balance: \$1,764,761.24

Fiscal Year 2020

Jan- Cash Balance: \$1,665,256.35

Feb- Cash Balance: \$1,672,757.34
Mar- Cash Balance: \$2,308,393.51
Apr- Cash Balance: \$2,230,590.13
May- Cash Balance: \$2,192,706.20
June- Cash Balance: \$2,2906,35.31
July- Cash Balance: \$2, 185,119.72
Aug- Cash Balance: \$2,281,130.53
Sept- Cash Balance: \$2,578,948.20
Oct- Cash Balance: \$2,32,780.90 (Excludes CARES Funding; If included balance is \$2,859,129.29
Nov- Cash Balance: \$2,446,861.80 (Excludes CARES Funding; If included balance is \$2,728,043.24
Dec- Cash Balance: \$2,436,152.18 (Includes \$35,374.23 CARES Revenue)

Fiscal Year 2021

Jan- Cash Balance: \$2,327,500.47
Feb- Cash Balance: \$2,555,744.03
Mar- Cash Balance: \$2,326,232.58
Apr- Cash Balance: \$2,936,429.83
May- Cash Balance: \$2,865,179.70
June- Cash Balance: \$2,814,391.86
July- Cash Balance: \$3,162,801.28
Aug- Cash Balance: \$3,018,684.99
Sept- Cash Balance: \$3,529,740.57
Oct- Cash Balance: \$3,487,179.01
Nov- Cash Balance: \$3,355,784.52
Dec- Cash Balance: \$3,269,634.31

Fiscal Year 2022

Jan- Cash Balance: \$3,106,359.45
Feb- Cash Balance: \$3,061,133.65
Mar- Cash Balance: \$3,780,417.05
Apr- Cash Balance: \$3,7 03,934.16
May- Cash Balance: \$3,643,272.43

Of Note- Budget Information

Cash Balance as of May 31, 2022: \$3,643,272.42 (Includes ARP funds)

- 1) Total Expenditures all funds for May: \$186,162.15 / Revenue: \$153,449.20
- 2) Total General Fund cash on hand May 31: \$1,195,210.68 (32.81%) of Total funds
- 3) Total Fire/EMS Fund cash on hand May 31: \$866,645.63 (24.53%) of Total funds

General Notes and Observations

June 2019: The General Fund and Fire/EMS funds are holding consistent and moderately strong. Payments for equipment will hit these funds later in the year. General Obligation Bonds/Requirements being reviewed for possible changes more favorable to the Township. Goals for major purchases approved by the Board are being completed.

August 2019: The Fire Department Fund has been impacted by equipment purchases and station repairs. With the increased cost of personnel, fund revenues and expenditures must be continuously evaluated to insure that revenues levels are sufficient to maintain at a high level the primary functions of the department. For the Road Department two major pieces of equipment will come on line for scheduled payments impacting the overall available funds.

November 2019: Looking ahead with the Fiscal Officer regarding operational budgets and future levy requirements to insure that Hanover Township remains on a sound financial basis especially in light of capital requests that will be facing the Township.

December 2019: Examining switch over requirements for lowering Fire Dept. BWC premiums. Seeking reclassification to a better premium code.

February 2020: Received preliminary approval for reclassification of premium rating code for the Fire Department to lower payments. Awaiting final letter of approval to result in lower payments. Monitoring Fire Department staffing costs and increased payroll as the department seeks to improve response and coverage.

March/April: Due to COVID-19 circumstance several Community Center rentals were cancelled and refunds made. Revenue for facility rentals in the General Fund will take a hit in revenue generation. Gas Tax and Local Government revenues have experienced decreases due to COVID-19 issues/economics.

July/August/September: Will be evaluating revenue situation when tax settlements are received to determine what projects can be addressed in consultation with the Board of Trustees. Gas Tax and Local Government fund experienced decreases earlier but appear to be on the rebound. Cemetery revenue is increasing as well.

November 2020: Finishing up CARES Act purchases and payroll expenses to be completed or encumbered by November 20, 2020. Evaluating project list for 2021 to present to the Board.

December 2020: Evaluating final year expenditures and will be examining balances and outstanding issues as the Township moves into 2021. A number of projects are on hold due to the COVID-19 impact on revenues. In January 2021, fund balances and carry over as well as property valuation numbers will be analyzed. The Township must operate on carry over balances until tax settlements are received in April 2021.

January- March 2021: Fund balances and carry over as well as property valuation numbers will be analyzed the first quarter. The Township must operate on carry over balances until tax settlements are received in April 2021.

Also, the impact of COVID-19 on revenues and expenditures will be evaluated. Examining new COVID-19 Relief Bill for allocations to Townships.

June- July 2021: The Township should review what can be funded through the American Relief Act for Townships and develop a priority list of projects and costs. Need to schedule a work session in August and/or September to develop a project/program list.

August-September 2021: Must review and address rising costs of Fire/EMS operations and revenue that is not increasing at the same rate. Future consideration necessary to address level levy revenue.

October 2021: Analyzing American relief Fund Act regulations and forwarded Township projects for legal review under the Act. Once an opinion is rendered, a special Board meeting will need to be called for review.

November 2021: No word from legal counsel- American Relief Fund Act funds and their use. Administration is still running short. Road and Cemetery slowing getting back to full strength.

December 2021 through February 2022: Due to illness and furlough, the administration is still operating short-handed.

Township officials will review legal counsel opinions and updated Treasury regulations regarding the use of American Relief Act funding. Priority decisions on key projects and programs to be established by the Board of Trustees.

March/April: Reviewing comprehensive project listing of major projects need for the next 5-7 years. Prioritizing projects for ARF funding for the next two years.

Old Business

Gene Avenue Culvert Repair/Replacement Project Alamo Heights Subdivision

Original Background: The Gene Avenue major culvert underneath one of the primary roadway access points into the Alamo Heights subdivision has reached a state of disrepair due to stormwater damage. This conclusion was reached after an analysis by the Butler County Engineer's Office. In addition, the Butler County Engineer's Office provided estimates for repair and replacement of this major culvert. The total cost of repair represents about 40-50% of the Road Program project budget for Hanover Township. This repair has already been delayed due to budget issues and lack of grant funding. This project represents a critical infrastructure need. **This project has been in the top infrastructure priorities of the Township for the last 3 years.**

Alamo Heights Gene Avenue Culvert Repair

Estimated Price \$109,338.51

Grant Request: \$100,000.00

Local Match: \$9,338.51

Updated Notes for June 2022:

- CD Grant Approved in 2021: \$71,000.00
- Was scheduled for bidding originally through BCEO in 2022 as part of the overall 2022 Township Road Program.
- May 11, 2022: BCEO advised new cost estimate totals \$250,000.00. Box Culverts on are back order. See 5/11/22 Email.
- Butler CD Grant Officials being contacted by BCEO and Hanover Township to see if any leftover CD money is available to add to this project.
- June 3, 2022: Zoom conference call involving BCEO Engineers, David Fehr, Director County Department of Development, Susan Ellerhost, County CD Manager, and Hanover Township (Bruce Henry). Options/Discussion to be presented to the Board of Trustees on June 8, 2022.

Newsletter Update: The Newsletter was finished in early May and sent to the printer for production and mailing to be in resident's hands before Kids Fest in June.

Utility Siting Information: The Butler County Development Department sent an information piece to update townships on Senate Bill 52 provisions. A number of frequently asked questions were covered and answered. Please refer to the packet information.

New Business

Consideration of Resolution No. 30-22 June 8, 2022

The annual tax budget process which requires the Township to submit an estimated budget for the upcoming year to the County by July 15, has been prepared by the Fiscal Officer for 2023. The

budget to be submitted is only an estimate and not the final budget for the 2023 fiscal year. The final operating budget is presented and approved the first quarter of each year. For 2023, the estimated tax budget is set at \$6,503,452.38 for all funds. Mr. Sullivan can answer any questions.

Resolution No. 30-22

Approving the Tax Budget for Hanover Township for Fiscal Year 2023 and Authorizing the Submission of the Budget to the County Auditor and Budget Commission

Whereas, the Fiscal Officer prepared the Fiscal Year 2023 Tax Budget, the main components of which were summarily reviewed during public meetings held on June 8 2022 and Public Hearing held June 8, 2022 at 5:45 PM as published; and

Whereas, revenue and expenditure projections were based upon analysis of the last few years and adjusted for special circumstances identified in the current fiscal year (such as COVID-19, economic factors, grants, debt retirement, property valuations and other reimbursements); and

Whereas, the actual 2023 budget and appropriations will not be adopted until the first quarter of 2023; and

Whereas, Ohio Revised Code requirements mandate the submission of the 2023 Tax Budget to the County Auditor by July 15, 2022,

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That the 2023 Tax Budget(totaling \$6,503,452.38 including Debt Service of \$138,990.00), as attached and presented by the Fiscal Officer, is hereby adopted and authorized for submission to the Butler County Auditor in accordance with requirements of the Ohio Revised Code. The Fiscal Officer is hereby requested to deliver said Tax Budget to the County Auditor as soon as practicable but no later than July 15, 2022.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 8th day of June 2022.

Board of Trustees

Vote

Attest and Authentication:

Larry Miller

Jeff Buddo

Douglas L. Johnson

Gregory L. Sullivan

Fiscal Officer/ Clerk

Mr. Buddo made a motion to approve Resolution No. 30-22 Approving the 2023 Tax Budget which was seconded by Mr. Johnson. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

Mr. Henry refereed to prior discussions with the Board regarding the health insurance renewal and the recommendation of the Township's insurance broker. The proposed new contract period would begin July 1, 2022.

Resolution No. 31-22

**Approving Health Insurance Renewal Contract with Anthem Blue Cross Blue Shield
Effective July 1, 2022 through June 30, 2023**

Whereas, it is in the best interest of the Township to provide employee group health insurance that offers satisfactory health care and prescription drug coverage at affordable rates to maintain a competitive work force; and

Whereas, the Township's Broker, Wichert Insurance Agency, and the Township Administrator have been reviewing options for this insurance due to the current contract expiration date is June 30, 2021 with Anthem Blue Cross Blue Shield, the current carrier that the plan and level of insurance the Township has had for three contract years; and,

Whereas, a general review took place exploring options that may benefit the Township as well as options for renewal with Anthem, which resulted in a recommendation from Wichert Insurance Company, the Township's broker agent, recommending renewal with Anthem; and,

Whereas, the proposed renewal option and Anthem quote were reviewed with the Board of Trustees in May 2022 and,

Whereas, the Board of Trustees provided direction to secure at least equal to the current coverage and look for ways to reduce premiums if possible serving the best interests of the Township in order to maintain a competitive work force; and,

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. Resolution No. 31-22 is hereby approved authorizing a health insurance contract with RX with Anthem Blue Cross/Blue Shield Gold Access PPO 1000 to cover eligible Hanover Township Employees for contract year July 1, 2022 through June 30, 2023 for an annual premium dependent upon final enrollment of \$246,569.00 which represents an increase in annual premium of 16% over the current year, which is considered modest given comparison with other jurisdictional rates and condition of the economy.

Section II. The Township Administrator is hereby authorized to execute contract documents in behalf of the Township and the Fiscal Officer is authorized to make premium payments as part of this contract.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 8th day of June 2022.

Board of Trustees

Vote

Attest and Authentication:

Larry Miller

Jeff Buddo

Douglas L. Johnson

Gregory L. Sullivan
Fiscal Officer/ Clerk

Mr. Buddo made a motion to approve Resolution No. 31-22 regarding health insurance renewal which was seconded by Mr. Miller. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

Levy Renewal: Based upon direction from legal counsel, Mr. Miller made a motion to rescind Resolution No. 28-22 regarding the current expense levy renewal which was seconded by Mr. Buddo. Mr. Sullivan called the roll with all Three Trustees voting yes.

New Levy Renewal Resolution: Mr. Henry presented information received from legal counsel regarding a new Resolution of Necessity for a current expense levy renewal.

RESOLUTION NO. 32-22

RESOLUTION OF THE BOARD OF TOWNSHIP TRUSTEES OF HANOVER TOWNSHIP, BUTLER COUNTY, OHIO, DECLARING THE NECESSITY FOR LEVY OF A TAX

WHEREAS, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the necessary operating requirements of Hanover Township, Butler County, Ohio; and

WHEREAS, Ohio Revised Code § 5705.03 requires that a resolution declaring the necessity of levying a tax outside the ten-mill limitation must be passed and certified to the county auditor in order to permit a board of township trustees to consider the levy of such a tax and must request that the county auditor certify to the board of township trustees the total current tax valuation in the township and the dollar amount that would be generated by the tax;

THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Hanover Township, Butler County, Ohio, at least two-thirds of all members elected thereto concurring, that it is necessary to levy a renewal of an existing tax of one and seventy-five hundredths (1.75) mills upon the entire territory within Hanover Township, Butler County, Ohio, constituting a tax in excess of the ten-mill limitation for the benefit of Hanover Township, Butler County, Ohio, for the purpose of current expenses, as authorized by Ohio Revised Code § 5705.19(A), at a rate not exceeding one and seventy-five hundredths (1.75) mills for each one dollar of valuation, which amounts to seventeen and five-tenths cents (\$0.175) for each one hundred dollars of valuation; and

BE IT FURTHER RESOLVED, that the tax levy is for tax years 2022, 2023, 2024, 2025, and 2026, first due in calendar year 2023, if approved by a majority of the electors voting thereon; and

BE IT FURTHER RESOLVED, that the question of such tax levy shall be submitted to the electors of the entire territory within Hanover Township, Butler County, Ohio at the election to be held on November 8, 2022; and

BE IT FURTHER RESOLVED, that the Fiscal Officer is hereby directed to certify a copy of this resolution to the County Auditor and to the Board of Elections of Butler County, Ohio; and

BE IT FURTHER RESOLVED, that the Board of Township Trustees of Hanover Township, Butler County, Ohio, hereby requests that the Butler County Auditor certify to this Board the total current tax valuation of the entire area of Hanover Township, Butler County, Ohio, and the dollar amount of revenue that would be generated by the tax levy if approved by the electors.

Trustee _____ moved for the adoption of the foregoing resolution. Trustee _____ seconded the motion, and upon call of the roll, the vote resulted as follows:

Trustee Miller _____

Trustee Buddo _____

Trustee Johnson _____

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 8th day of June 2022.

Attest: _____
Gregory L. Sullivan
Fiscal Officer/Clerk

CERTIFICATE

IT IS HEREBY CERTIFIED that the foregoing Resolution No. 32-22 is taken and copied from the record of proceedings of Hanover Township, Butler County, Ohio, and that it has been compared by me with the resolution on the record and is a true copy.

IN WITNESS WHEREOF, I have hereunto set my hand, this 8th day of June, 2022.

Gregory L. Sullivan, Fiscal Officer/Clerk
Hanover Township
Butler County, Ohio

CERTIFICATE

IT IS HEREBY CERTIFIED that the foregoing Resolution No. 28-22 is taken and copied from the record of proceedings of Hanover Township, Butler County, Ohio, and that it has been compared by me with the resolution on the record and is a true copy.

IN WITNESS WHEREOF, I have hereunto set my hand, this ___th day of _____, 2022.

Gregory L. Sullivan, Fiscal Officer/Clerk
Hanover Township
Butler County, Ohio

Based upon direction from legal counsel, Mr. Miller made a motion to approve Resolution No. 32-22 regarding the current expense levy renewal which was seconded by Mr. Buddo.

After discussion, Mr. Sullivan called the roll with all three Trustees voting yes. A signed copy of this resolution must be forward to the County Auditor. Mr. Sullivan will handle this responsibility.

Mr. Henry then discussed the need for repair/replacement of the HVAC system serving the administrative offices and BCSO office. The system has been malfunctioning and the system is experiencing leaks from the Air Conditioning Unit. An evaluation has been made by KCR, under contract with the Township, and has submitted proposal for repair and replacement as needed of the HVAC system equipment for \$6,300.00. Mr. Henry recommended the Board approve the work.

Mr. Buddo made a **motion** to approve the repairs and contract with KCR. Mr. Johnson seconded the motion. After discussion, Mr. Sullivan called for a roll call vote with all three Trustees voting yes.

Roof Structures Repair: Mr. Henry contacted OTARMA to ask that the five structures under review be evaluated by the insurance carrier. An inspector is scheduled to visit the sites. Mr. Henry then presented a summary of proposals to repair the five roof structures in question.

<u>ROBERTS ROOFING</u>	<u>RHINO EXTERIORS</u>	<u>MIDDLETOWN ROOFING</u>	
COMMUNITY CENTER 22,200.00	29,037.07	36,191.09	
ROAD DEPT	19,540.39	25,540.28	15,400.00
SALT BIN	9075.85	8,817.96	5,400.00
SHELTER #1	5,384.44	#1-	8,591.18 3,200.00
SHELTER #2	4,278.97	-----	3,200.00
TOTAL 49,400.00	67,313.72**	79,140.51*	

*WILL PROVIDE DISCOUNT \$4,120.92 IF ALL FACILITIES ARE AWARDED

** WILL PROVIDE DISCOUNT IF ALL FACILITIES ARE AWARDED

BID CEILING IS \$50,000.00

Mr. Miller made a **motion** to authorize the Township Administrator review the matter with OTARMA, determine coverage and enter into a contract for the roof repairs with the lowest and best bidder when appropriate. The motion was seconded by Mr. Buddo. After discussion, a roll vote was called for by Mr. Sullivan with all three Trustees voting yes.

Mr. Henry reminded the Board that the next regular meeting would be held on Wednesday July 13, 2022.

There was no other new business brought to the Board's attention.

Mr. Henry briefly reviewed with the Board the following Miscellaneous Correspondence:

1. **Butler County Building Permit Report for April 2022**
2. **OTA Legislative Update**
3. **BC Township Association Minutes**
4. **Invitation: Greater Hamilton Chamber of Commerce May 19th Event**
5. **Correspondence Regarding Internet Grant/Coverage BREC**
6. **Other**

There being no further action or matters to consider, adjournment was in order.

Motion to Adjourn: Mr. Buddo moved, seconded by Mr. Johnson, to adjourn the Board of Trustees meeting. Upon roll call, all three Trustees voted yes.



June 8, 2022 Minutes Approved by the Board of Trustees as Witnessed by their Signatures:

Larry Miller, President: _____

Jeff Buddo, Vice President: _____

Douglas L. Johnson, Trustee: _____

Date: 7-13-22

Verified by: Greg Sullivan, Fiscal Officer: _____